

**MEETING OF THE CORPORATE BOARD  
OF THE MOST WORSHIPFUL GRAND LODGE  
OF FREE AND ACCEPTED MASONS OF FLORIDA**

July 18, 2015

No. 5

A Meeting of the Corporate Board of Directors was called to order at 10:00 a.m. in the Grand Master's Office at the Masonic Home of Florida by M.: W.: Steven P. Boring, Grand Master, Chairman, with the following members present:

M.: W.: Steven P. Boring, Grand Master  
R.: W.: Stanley L. Hudson, Deputy Grand Master  
R.: W.: Richard G. Hoover, Senior Grand Warden  
R.: W.: John E. Karroum, Junior Grand Warden  
M.: W.: Elmer G. Coffman, P.G.M., Grand Treasurer  
R.: W.: Thomas L. Turlington, P.D.D.G.M.  
M.: W.: James W. Ford, P.G.M.  
M.: W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Also present:

R.: W.: Stephen R. Gladstone, General Counsel	R.: W.: R. James Rocha, P.D.D.G.M.
W.: Ira S. Alderman, P.M.	W.: Charles G. Calabritto, W.M.
R.: W.: John W. Westerman, III, P.D.D.G.M.	R.: W.: Michael S. Binder, P.D.D.G.M.
W.: Robert R. Holland, Jr., P.M.	R.: W.: Wallace T. Fine, P.D.D.G.M.
R.: W.: John Paniccia, P.D.D.G.M.	Brother Alfred Gladstone
R.: W.: J. Steven Teal, P.D.D.G.M.	M.: W.: Danny R. Griffith, P.G.M.
R.: W.: Rudin J. Boatright, P.D.D.G.M.	W.: Harold A. Gordon, P.M.
R.: W.: Ronald E. Peebles, P.D.D.G.M.	

The Pledge of Allegiance to the American Flag was led by M.: W.: Steven P. Boring, Grand Master, and prayer was offered by R.: W.: Stanley L. Hudson, Deputy Grand Master. The Grand Master introduced the Members of the Board and others present.

A motion was made by R.: W.: Stanley L. Hudson, Deputy Grand Master, and seconded by R.: W.: Richard G. Hoover, Senior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 2 of June 20, 2015; Poll No. 3 of June 24, 2015; and Poll No. 4 of July 9, 2015. Motion carried.

**ADMINISTRATOR'S REPORT – JULY**

- The residents would like to express their appreciation to M.: W.: Steve Boring and First Lady Mary Jane for being their special guests at the July 17<sup>th</sup> "What's On Your Mind?" Program. The Grand Master and First Lady shared their goals for the year and this unique opportunity provided a chance to spend dedicated time together.
- The residents would also like to thank all those from the 28<sup>th</sup> & 29<sup>th</sup> Masonic Districts for putting on an excellent bar-b-que lunch and program today with a patriotic theme. We appreciate the outstanding food and entertainment.
- The Masonic Home would like to thank Tampa Lodge No. 240 and the District 19 Masonic Luncheon Club of the Nature Coast for inviting us to visit and provide an informative presentation on the benefits of our Masonic Home of Florida.
- The Masonic Home continues to receive routine inquiries regarding residency from our website, Lodges, Senior Living Guide, Appendant Bodies, and families.
- The revised Masonic Home Logo and more descriptive graphics have been put on the new wheelchair van and the 2 other transport vehicles. This will help promote our Home while out in the community.

## **LONG RANGE PLANNING COMMITTEE REPORT – JULY**

1. The new designated smoking area pavilion has been completed. Our Maintenance Director will institute a regular mosquito fumigation schedule around that area and install a fan/light combination for the comfort of the residents and staff.
2. The Long Range Planning and Facilities Committee will conduct an annual exterior and grounds inspection of the entire facility during the August Board of Trustees Weekend. R.:W.: Rick Hoover has provided a report with photographs of the current exterior pest control efforts. His recommendations for revisions to these systems will be reviewed for action during the annual inspection. A copy of the Report from All R's Pest Management is attached hereto and included as part of this report. (A copy of the Report may be obtained from the Grand Secretary's Office upon request.)
3. The City of St. Petersburg has completed the installation of two new water meters supplying the facility on July 1, 2015, with full loss of water during the replacement. This work also included two bypass valves so that water supply will not be interrupted during future repairs or replacements. All of this work was performed at no cost to the Masonic Home and was completed within the three hour allotted time without incidents.
4. Our Surveyor, George Young, has submitted the application for the FEMA LOMA for the Guest House Project last week. The proposals for the remaining building applications for FEMA LOMA were approved and executed, which total work will not exceed a cost of \$11,555.
5. The insurance research for the Guest House Project is being submitted for the insurance underwriters review by Committee Member R.: W.: Ron Peebles. All information in this regard, including plans and specifications, will be submitted through the Grand Secretary's Office for further action.
6. The Board of Trustees recommended that the Maintenance Director and Masonic Home Administrator review the Workers' Compensation ratings and classifications for proper coverage of the Masonic Home Staff. In addition, the Maintenance Director will identify a certified OSHA training company for minimum required training of the staff employees.

The Report of the Maintenance Director is submitted as part of this report.

R.: W.: Stanley L. Hudson, Deputy Grand Master, moved for acceptance of the Administrator's Report and the Long Range Planning Committee Report for July as printed and distributed. Second was made by R.: W.: Richard G. Hoover, Senior Grand Warden, and the motion carried.

## **ADMISSIONS COMMITTEE REPORT – JULY**

During the month of July no Masonic Home Applications were submitted to the Admissions Committee for review. Two (2) Applications for Non-Resident Relief were approved to continue for one (1) additional month.

R.: W.: Richard G. Hoover, Senior Grand Warden, moved for acceptance of the Admissions Committee Report for the month of July as printed and distributed and the motion was seconded by R.: W.: John E. Karroum, Junior Grand Warden. Motion carried.

## **MASONIC HOME APPLICATIONS APPROVED BOARD OF TRUSTEES MEETING – JUNE**

During the month of June the following Masonic Home Applications were approved by the Board of Trustees for admission to the Masonic Home:

Vestal Tatum, sponsored by A.W. Windhorst Lodge No. 185, pending financial review

It shall be noted that a Brother was approved in May pending further medical evaluation and legal review then after further review the Committee subsequently denied admission to the Masonic Home.

**NON-RESIDENT RELIEF REPORT – JUNE**

During the month of June Non-Resident Relief Funds were distributed in the amount of \$914.39.

R.:W.: John E. Karroum, Junior Grand Warden, moved for the adoption of the Masonic Home Applications Approved by the Board of Trustees Report and the Non-Resident Relief Report for the month of June. Second was made by R.: W.: Thomas L. Turlington, P.D.D.G.M., and the motion carried.

**NEW ACCOUNT NUMBERS FOR THE MONTH OF JUNE**

During the month of June the following General Ledger Account Numbers were created:

ACCOUNT NO.:	NAME:	ACCOUNT TYPE:
060 00-00 24709.001	Steele, Robert (Cash)	Liability
060 00-00 24710.001	Tatum, Vestal (Cash)	Liability
060 00-00 26205.008	Terepka, Clarice (Private Pay)	Liability

R.:W.: Thomas L. Turlington, P.D.D.G.M., moved for the adoption of the New Account Numbers Report for the month of June. Second was made by M.:W.: James W. Ford, P.G.M., and the motion carried.

**CREDIT APPLICATIONS REPORT  
GRAND LODGE AND MASONIC HOME OF FLORIDA FOR JUNE**

During the month of June there were no credit applications received by the Grand Lodge Office for the Masonic Home of Florida.

M.:W.: James W. Ford, P.G.M., made a motion for the adoption of the Credit Applications Report for the month of June which was seconded by M.:W.: Elmer G. Coffman, P.G.M., Grand Treasurer. Motion carried.

**LIST OF ESTATE ACTIVITY FOR JUNE**

The Board then reviewed the List of Estate Activity for June. M.:W.: Elmer G. Coffman, P.G.M., Grand Treasurer, moved for acceptance of the report for the month of June as printed and distributed. Second was made by R.:W.: Stanley L. Hudson, Deputy Grand Master, and the motion carried.

**FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC.  
FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND**

The Board reviewed the funds received through the month of June for the Masonic Home Endowment Fund, Inc. (\$5,913.73). The Board then reviewed the funds available for the Masonic Home Building Fund (\$226,063.11).

R.:W.: Stanley L. Hudson, Deputy Grand Master, made a motion for acceptance of the reports for the month of June which was seconded by R.:W.: Richard G. Hoover, Senior Grand Warden, and the motion carried.

**MASONIC RELIEF FUND – JUNE**

There were no donations to the Masonic Relief Fund to report for the month of June.

R.:W.: Richard G. Hoover, Senior Grand Warden, moved for acceptance of the report for June. Second was made by R.:W.: John E. Karroum, Junior Grand Warden, and the motion carried.

## MASONIC HOME BUDGET REPORT – JUNE

We are 6.11% or \$508,730.78 under budget for the year after amortizing for the insurance premium already paid.

R.: W.: John E. Karroum, Junior Grand Warden, made a motion for acceptance of the report for June as printed and distributed which was seconded by R.: W.: Thomas L. Turlington, P.D.D.G.M., and the motion carried.

The Grand Master then called upon R.: W.: Stephen R. Gladstone, General Counsel, to present the following report:

### REPORT OF THE GENERAL COUNSEL

#### I. CONTRACT REVIEW/MISCELLANEOUS MATTERS:

General Counsel has reviewed various contracts forwarded by the Grand Secretary.

#### II. ESTATES:

General Counsel continues to monitor various open estates whose beneficiaries include Grand Lodge and/or the Masonic Home of Florida.

#### III. MASONIC HOME:

General Counsel has had the opportunity to review various contracts tendered by the Administrator of the Masonic Home as well as the Board of Trustees.

The matter of the Latite Contract is being handled by W.: Jon Coats, Esq.

General Counsel continues to investigate various issues raised concerning the Guest House Project.

The return of the Bennett Property has been reviewed and will be discussed with the Corporate Board.

General Counsel has conducted the asset verifications and prepared Warranty Deeds, Wills, Durable Power of Attorneys, and spousal waivers for recent entrants to the Masonic Home.

#### IV. OTHER LODGE MATTERS:

General Counsel reported that West Broward Lodge No. 253 is requesting permission from the Grand Master to proceed with refinancing the mortgage on their Lodge Building in order to reduce the interest rate and to make improvements to the building. After investigation General Counsel recommends that the Grand Master allow the Lodge to proceed with the refinancing of the mortgage and the Grand Master agreed.

R.: W.: Thomas L. Turlington, P.D.D.G.M., moved for acceptance of the Report of the General Counsel as presented. Second was made by M.: W.: James W. Ford, P.G.M., and the motion carried.

### LIST OF PROPERTY ACTIVITY BY COUNTY – JUNE

After a review of the List of Property Activity by County for the month of June, M.: W.: James W. Ford, P.G.M., moved for the adoption of the report as distributed. Second was made by M.: W.: Elmer G. Coffman, P.G.M., Grand Treasurer, and the motion carried.

The Grand Master called upon R.: W.: Wallace T. Fine, Chairman of the Properties Committee, to present the following report:

### REPORT OF THE PROPERTIES COMMITTEE

1. **Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke**  
**The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL**  
The property is listed for \$10,000.

2. **Zone 4 Properties Committee Chairman R.: W.: James Chesnut**  
**The Brink Property at 8510 CR 647S, Bushnell, FL 33513**  
 The property is listed for \$49,000. We have a contract for \$45,000.
3. **Zone 6 Properties Committee Chairman R.: W.: Reed Rue**  
**The Shemela Property at 34665 Orange Drive, Pinellas Park, FL 34665**  
 We are working with the Home Owners Association and the Realtor.
4. **Zone 8 Properties Committee Chairman W.: Dana P. McGrath**  
**The DeFrenn Property at 13 Pinewood Blvd., Lehigh Acres, FL 33936**  
 There is a title problem and General Counsel is working on the issue.
5. **Zone 9 Properties Committee Chairman W.: Albert O. Mazmanian**  
**The Futch Property at 2000 Seagrape Avenue, Pembroke Pines, FL 33026**  
 The property is listed for \$195,000. We closed on the property for \$187,000.  
**The Rexford Time Share at Ocean Landings Resort & Racquet Club,**  
**Unit D116, Week 34, Cocoa Beach, FL**  
 General Counsel is working on the financial details of the time share.

**Vehicles for Sale at the Masonic Home:**

- 2002 Dodge SE 4 Door, mileage 92,318, listed for \$1,500

M.: W.: Elmer G. Coffman, P.G.M., Grand Treasurer, made a motion to accept the offer of \$1,200 on the 2002 Dodge SE. Second was made by R.: W.: Stanley L. Hudson, Deputy Grand Master, and the motion carried.

M.: W.: Elmer G. Coffman, P.G.M., Grand Treasurer, moved for the adoption of the Properties Committee Report as presented. Second was made by R.: W.: Stanley L. Hudson, Deputy Grand Master, and the motion carried.

The Grand Secretary asked W.: Charles G. Calabritto to provide an update to the Corporate Board on the computer system and hardware at the Grand Lodge Office. The Grand Secretary informed the Board that there was water intrusion at the Grand Lodge Building affecting the Museum and repairs are being made. The Grand Secretary then informed the Board that we are in the process of obtaining bids to update the fire and security alarm system at the Grand Lodge Building as the fire alarm is currently not working properly.

After explanation by the Grand Secretary, M.: W.: James W. Ford, P.G.M., made a motion to use Harris Connect to compile a Membership Album which will be available for purchase by Florida Masons and The Grand Lodge of Florida will receive \$10.00 per album sold. During the process of compiling the album the company will be assisting us in updating our membership records with current contact information, occupation information, and spouse information. The individual member will provide permission to be listed in the album. R.: W.: Stanley L. Hudson, Deputy Grand Master, seconded the motion which carried.

R.: W.: Richard G. Hoover, Senior Grand Warden, made a motion to allow Harris Connect to use the Grand Lodge Seal for the Membership Album. R.: W.: Stanley L. Hudson, Deputy Grand Master, seconded the motion which carried.

There being no further business to come before the Corporate Board the Meeting was closed at 11:04 a.m. Benediction was then offered by R.: W.: Richard G. Hoover, Senior Grand Warden.

Respectfully submitted:



Richard E. Lynn, P.G.M.  
 Secretary to the Board

Approved:



Steven P. Boring  
 Grand Master

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July 25, 2015

No. 6

At the request of the Grand Secretary, a poll of the Corporate Board of Directors was taken regarding two bids that were obtained for updating our fire and security alarms systems at the Grand Lodge Office. The first bid submitted was for \$36,922.44 and the second bid submitted for \$13,729.00. The Grand Secretary recommends acceptance of the lower bid due to the company being a Jacksonville based family run company whose owners are members of the Fraternity. The members voted as follows:

M.: W.:	Steven P. Boring, Grand Master	Yes
R.: W.:	Stanley L. Hudson, Deputy Grand Master	Yes
R.: W.:	Richard G. Hoover, Senior Grand Warden	Yes
R.: W.:	John E. Karroum, Junior Grand Warden	Yes
M.: W.:	Elmer G. Coffman, P.G.M., Grand Treasurer	Yes
M.: W.:	James E. Ford, P.G.M.	Yes
R.: W.:	Thomas L. Turlington, P.D.D.G.M.	Yes

Respectfully submitted:

Approved:



Richard E. Lynn, P.G.M.  
Secretary to the Board



Steven P. Boring  
Grand Master